

ABBOTS

INCORPORATION SERVICES

COMPANY NAME RESERVATION

CLIENT DETAILS

NAME:

ADDRESS:

SUBURB/CITY:

STATE:

POST CODE:

EMAIL:

PHONE: ()

CONTACT PERSON:

FAX: ()

PROPOSED COMPANY NAME

COMPANY NAME:

ALTERNATIVE COMPANY NAME:

Instructions:

1. Complete the above form and attach all supportive documentation (If required)
2. Complete payment options form
3. Email this form to orders@abbots.com.au



Application for reservation of a name

If there is insufficient space in any section of the form, you may photocopy the relevant page(s) and submit as part of this lodgement

Lodgement details

Who should ASIC contact if there is a query about this form?

Firm/organisation

Contact name/position description

ASIC registered agent number (if applicable)

Telephone number

Postal address or DX address

1 Name to be reserved

Name (include legal identity, eg. *Pty Ltd*)

Is the proposed name identical to a registered business name(s)?

Yes

If yes, I declare that I hold, or am registering the company/body name for the holder(s) of, the identical business name(s), the registration details of which are listed below.

ABN

or

Previous business number

Previous state/territory of registration

Previous business number	Previous state/territory of registration
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

No

If the name reservation is for a CCIV, the Corporate Director must be the owner of the identical business name.

For business names registered before 28 May 2012 without an ABN.

2 Type and class of company

Select **type** of company to be registered and then **class**

- Proprietary company**
- limited by shares
 - unlimited with share capital

- Public company**
- limited by shares
 - unlimited with share capital
 - limited by guarantee
 - no liability

- Corporate Collective Investment Vehicle**
- limited by shares

3 Purpose of reservation

Please tick box(es) which apply and complete details

- Change of name**

Current registered name

ACN or ARBN

An application to extend a name reservation must be lodged BEFORE the current reservation expires.

- Extension of reservation**

Reservation number

Expiry date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
[D]	[D]		[M]	[M]		[Y]	[Y]

Reason for extension

- New registration**

Australian company, Chapter 2A - Part 2A.1, a new Australian company

Chapter 5B - Part 5B.1, a body corporate as a company (transfer upon registration)

Foreign company - Chapter 5B - Part 5B.2, a foreign company

Registrable Australian body - Chapter 5B - Part 5B.2, a registrable Australian body

4 Details of applicant

Name of applicant	
<input type="text"/>	
Is the address of the applicant the same as that shown in Lodgement details ?	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No. If no , complete address details below
Street number and Street name	
<input type="text"/>	
Suburb/City	State/Territory
<input type="text"/>	<input type="text"/>
Postcode	Country (if not Australia)
<input type="text"/>	<input type="text"/>

Signature

This form must be signed by the applicant or the agent for the applicant.

Name
<input type="text"/>
Capacity
<input type="text"/>
Signature
<input type="text"/>
Date signed
<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
[D] [D] [M] [M] [Y] [Y]

Lodgement

Send completed and signed forms to:
Australian Securities and Investments Commission,
PO Box 4000, Gippsland Mail Centre VIC 3841.

Or lodge the form electronically by visiting the ASIC website
www.asic.gov.au.

For more information

Web www.asic.gov.au
Need help? www.asic.gov.au/question
Telephone 1300 300 630

Guide: Application for reservation of a name

This guide does not form part of the prescribed form. It is included by ASIC to assist you in completing and lodging the Form 410.

Signature	This form must be signed by the applicant or their agent. The agent is a person who has authority to sign the form on behalf of the applicant.				
Lodgement period	<table> <tr> <td>Reservation of name</td> <td>Nil</td> </tr> <tr> <td>Extension of reservation</td> <td>Before the date the reservation expires.</td> </tr> </table>	Reservation of name	Nil	Extension of reservation	Before the date the reservation expires.
Reservation of name	Nil				
Extension of reservation	Before the date the reservation expires.				
Lodging fee	<p>A lodgement fee applies to this form.</p> <p>For information on fees refer to www.asic.gov.au/forms.</p>				
Documents to be lodged with this application	If the name includes a restricted word/phrase; then either an application for ' Ministerial consent ' or a copy of the consent or approval, if consent has already been given, must be lodged with this form				
Reservation period and extension of reservation	<p>A name is reserved for a period of 2 months from the date of approval.</p> <p>An application for an extension of name reservation for a period of up to 2 months can be lodged before the reservation expiry date. Reasons for the extension must be provided in detail on the form or in an annexure. An application for extension will only be granted if valid reasons exist. If insufficient reasons are provided, the application will be rejected. Only exceptional circumstances would allow more than two extensions to be granted.</p>				
Company names	<p>A name is available unless it is identical to:</p> <ul style="list-style-type: none"> • a name that is currently reserved or registered under the Corporations Act for another body, or • a name that is held or registered on the business names register in respect of another individual or body who is not the person applying to have the name, or • is unacceptable for registration under the Corporations Regulations 2001. <p>If it is proposed to register a name which is identical to a registered business name(s), we must be satisfied that the applicant is entitled to the use of the name under s147 or s601DC. Therefore either the owner, or someone reserving the company/body name for the owner of the business name, must be the applicant and the questions regarding the business name(s) shown on the Form 410 must be completed.</p> <p>The information concerning identical business names on the Form 410 may instead be given in a statement attached to the Form 410 (as an annexure) under the heading 'Declaration Regarding Registered Business Name(s)'. Be sure to provide the same information as is required on the Form 410. The statement must be dated and signed by the applicant as being 'true and correct' as follows: <i>'I declare that the information given in this statement is true and correct'</i></p> <p>If you have shown on the Form 410 that you are entitled to reserve a name which is identical to a business name, please note that you will need to restate the business name details on forms you finally lodge to use that name:</p> <ul style="list-style-type: none"> • Form 201 to register an Australian company • Form 205 to notify a change of company name • Form 409 to change the name of a foreign company or registered Australian body. • Form 5201 to register a corporate collective investment vehicle 				

How to provide additional information

Annexures

If there is insufficient space in any section of the form, you may alternately submit annexures as part of this lodgement.

To make any annexure conform to the regulations, you must

1. use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides
2. show the company name and ACN or ARBN
3. number the pages consecutively
4. print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied
5. mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc.
6. endorse the annexure with the words:
This annexure (mark) of (number) pages referred to in form (form number and title)
7. sign and date the annexure

The annexure must be signed by the same person(s) who signed the form.

Privacy

The information provided to ASIC in this form may include personal information. Please refer to our privacy policy (www.asic.gov.au/privacy) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.

Lodgement

Send completed and signed forms to:
Australian Securities and Investments Commission,
PO Box 4000, Gippsland Mail Centre VIC 3841.

Or lodge the form electronically by visiting the ASIC website
www.asic.gov.au.

For more information

Web www.asic.gov.au
Need help? www.asic.gov.au/question
Telephone 1300 300 630

ABBOTS

INCORPORATION SERVICES

COMPANY NAME RESERVATION

PAYMENT OPTIONS FORM

Name: _____

Date: _____

CREDIT CARD

Amount of Payment: \$.....

Card holder's name.....

Expiry Date.....

CVV

Credit Card (tick one box only)
Please debit my:

Mastercard

Visa

Credit Card Number:

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Cardholder's Signature

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Please send this completed form to orders@abbots.com.au
American Express will not be accepted

DIRECT DEPOSIT

Please deposit funds into this account:

Bank: National Australia Bank

BSB: 083-091

Account: 47-717-0242

Reference: Invoice No. or Procedure Name

Email confirmation to orders@abbots.com.au – Please note orders will be completed once payment has cleared

I authorise Abbots to debit my credit card with the amount shown above.

Signed: _____ Date: _____